



LLG Performance Assessment

LLG Performance Assessment

Katajula

(Vote Code: 273853)

Score 75/100 (75%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards			PDM guideline February 2022 Katujula Parish Ochieng Stephen - LCII Ochieng David- Elderly Okello Philip-NRM Nyachwo Kevin-women Ochwo Peter- youth Oboth Alex- PWD Oketcho Micheal-P/C PDC Matindi Parish Ochieng Stephen-LCII Oloka wamoth-PWD Jaluli Godfrey- Youth Oketcho Philip-NRM Oketcho valiam-Elderly Nyachwo Kevin-Women Akongo Topista-P/C PDC Mukwana parish Ochieng Stephen-LCII Okello Mathias-Youth Nyachwo Kevin-women Oloka Valentino-Elderly Okello Philip-NRM Ochieng Fred-PWD Okello Charles-P/C PDC Pagoya parish Ochieng Stephen-LCII
		Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.	2	

Okello Philip-NRM

Olowo Dominic-PWD

Obbo Vincent Sidorowomen

Nyachwo Kevin-Women

Olowo Stephen-Youth

Ekanon Emmaunel-P/C

PDC MINUTES

Mukwana parish

Minutes of PDC held on 7th/08/2023 on PDM and other Government programmes

Minutes dated on 12th/12/2023 on PDM programme

Matindi Parish

Minutes dated 28th/12/2023 on PDM program

Katajula parish

Minutes dated 29th/08/2023 on PDM program implementations

Pagoya Parish

Minutes dated 15th/12/2023 on PDM disbursements

PDCs signed of lists of PRF proposals.

2

LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.

Maximum score is 2

Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.

2

Parish data of PDMIS available for Katajula, pagoya, Matindi and Mukwana parishes

.

3

The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish

Maximum score is 6

Evidence that the LLG:

i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0

2

Mapped NGOs /CBOs available containing 4 NGOs

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

0

LLG did not provide guidance and information to the village executive committees and PDCS on approved programs/activities to be implemented within the parish for the current FY.

LLG did not avail parish consultative minutes

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

0

No priority enterprises list was provided at the time of assessment

Assessment area: B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

1

There is consistency established;

Under works and technical services

Page 6 of AWP: Opening of Ruywelo-Bedi -Pale Road 1.5km

Page 6 of Budget: Opening of Ruywelo-Bedi -Pale Road 1.5km

LLG five year development plan on page 75 stipulates Opening of Ruywelo-Bedi pale Road 1.5km

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

0

There is no incorporation made by the LLG

LLG did not vail parish priorities duly signed by Parish chief and PDC chairperson.

LLG availed budget conference report dated 30/10/2023.

The Budget conference report entails the outcomes that were incorporated in the workplan and budget

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

iii. Is based on the outcomes of the budget conference; score 1 or else 0

1

Some of the dicussed outcomes enatils the projects to be impmented in current FY among which include;

1. Maintenance of policha-Mitunga Road 1.7km (Matindi Parish)
2. Opening of Rywelo-Bedi Pale Road 1.5km (Mukwana Parish)

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

1

LLG budget includes investments to be financed by the LLG among hwich include; Purchase of tree seedlings at Ug.Shs.500,000

5

Procurement planning
for the current FY:
submission of request
for procurement

Maximum score is 2

v. Evidence that the LLG developed project
profiles for all capital investments in the AWP
and Budget as per format in NDP III Score 1 or
else score 0

1

LLG developed project
profiles for all capital
investments in the
AWP and Budget as
per format in NDP III.

LLG availed copies of
project profiles for the
following capital
investments

1. Opening of
Ruywelo-Bedi -
Pale Road 1.5km
2. Maintenance
poliecha-Mitunga
CAR

All were developed
according to format in
the NDP III

vi. That the LLG budget was submitted to the
District/Municipality/City before 15th May: score
1 or else 0

0

Approved annual
workplan submitted
by 20th/05/2024 not
by 15th/5/2024

The procurement plan
was submitted by
10th/4/2024 which is
within the required
timeframe.

The procurement
inputs include the
following

Evidence that the LLG prepared and submitted
inputs into the procurement plan for all the
procurements to be done in a LLG for the current
FY) to the CAO/TC by the 30th April of the
previous FY, Score 2 or else score 0

2

1. Opening of
Ruywelo Bedi
Pale Road 1.5km
(Mukwana) at
6,451,898
2. Purchase of
furniture (20
chairs); 2
bookshelves, 2
tables.at
4,500,000
3. Maintenance of
Paliecha Mitunga
1.5km (Matindi)
at 3,517,000

Compliance of the LLG budget to DDEG investment menu for the current FY

Maximum score is 2

LLG DDEG IPF=
13,689,872

80% component for infrastructure development=
10,951,898

Investments

1. Opening of Ruywelo-Bedi - Pale Road 1.5km
2. Purchase of furniture at 4,500,000

Well stipulated on page 2 and page 6 of the budget. of the LLG

Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0

- 10% for investment servicing including monitoring and evaluation.= 1,368,987
- Well stipulated in LLG budget on opage 6 under CBS sector
- 8% component of parish planning including data collection = 1,095,190
- Well stipulated on LLG budget on page 7 under planning sector
- 2% component of Nutrition Cordination Committee = 273,797
- Well stipulated on page 5 of LLG budget

Assessment area: C. Own Source Revenue Mobilization and Administration

7

LLG collected local revenue as per budget (Budget realization)

Maximum score is 1

Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.

LLG availed AFS

On page 34 of AFS

Budget for OSR = 36,923,823

Actual OSR collected= 38,882,147

- Perenatge perofrmance = $\frac{38,882,147}{36,923,823} \times 100$
- **105%**
- LLG collected OSR wthin +_10% of the budget

8

Increase in LLG own source revenues from last financial year but one to last financial year.

Maximum score 1

Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0

LLG availed AFS

FY 2022/2023 on page 23 of AFS

Actual OSR= 12,115,228

FY 2023/2024 on page 34 of AFS

Actaul OSR= 38,882,147

Increment= 26,766,919

- Percentage Performance = $\frac{26,766,919}{12,115,228} \times 100$
-

12,115,228

= **220.9%**

LLG increased in OSR colection from previous but one to previous year by more than 5%

The LLG has properly managed and used OSR collected in the previous FY

Maximum score 4

Evidence that the LLG:

i. Has remitted OSR to the administrative units, score 1 or else score 0.

0

No evidence of remittance of OSR to administration units, The sub county expected money at the end of financial year but did not receive.

20% of OSR =
7,776,429

Councillors emoluments on page 45 of AFS =
5,960,000

Breakdown

1. Full Council 6 sitting; 638,333 x 6 = 3,830,000
2. Executive meetings = 1,200,000
3. General Purpose Meetings = 1,110,000

LLG did not spend more than 20% of OSR on councillors allowances

5% of OSR = 777,642

LLG availed details of O&M expenditures

1. Repair of Furniture on page 44 of AFS at 247,000
2. Repair of Chairperson Motorcycle at 200,000 on page 44 of AFS

Evidence that the LLG:

ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0

1

Evidence that the LLG:

iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0

0

LLG did not avail payment vouchers to ascertain whether source of spending was OSR

LLG arguably used less than 5% as the required percentage expenditure should be 5% amounting to 777,642 yet LLG spent total of 447,000

Evidence that the LLG:

iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.

0

The Notice board did not have revenue and expenditure by sub county.

Assessment area: D. Financial Management

10

The LLG submitted annual financial statements for the previous FY on time

Maximum score is 4

Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0

4

LLG availed AFS for previous FY submitted to Auditor General dated 30/08/2024 which is within required timeframe of by 31st August.

11

The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format

Maximum score is 6

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

Q1 report submitted on : 5th/10/2024

i. Q1 by 15th October score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

Q2 report submitted on :10th/1/2024

ii. Q2 by 15th January score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

Q3 report submitted on :11th/4/2024

iii. Q3 by 15th April score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

3

Q4 1report submitted on :1th/7/2024

iv. Q4 by 30th July score 3 or else 0

Assessment area: E. Human Resources Management for Improved Service Delivery

12	Appraisal of all staff in the LLG in the previous FY			Staff list in place
	Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG:		Oketcho Micheal Onyango was appraised on 26th/6/2024
		(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0	2	Akongo Topista was appraised on 26th/6/2024
				Okello Charles appraised 26th/6/2024
		Evidence that the SAS/Town Clerk appraised staff in the LLG:		Osinda Bamy Godfrey Matindi p/s was appraised on 11th/12/2023
		(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	2	Obonyoo Stephen Pagoya P/S was appraised on 30th/11/2023
				Othieno Nexion Oras Head Teacher Soni Ogwang P/S on 11th/12/2023
				Abbo Agnes – Mukwana p/s on 1st/12/2023
		Evidence that the SAS/Town Clerk appraised staff in the LLG:		Apio Maliza was appraised on 26th/06/2024 in charge
		(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else	2	Katajula HC111
13	Staff duty attendance	Evidence that the LLG has		
	Maximum score is 6	(i) Publicized the list of LLG staff: score 3 or else 0	3	Publicized staff list on the Sub county wall.

Evidence that the LLG has

(ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0

3

Monthly analysis of staff attendance availed to the assessment team.

Month submission date

June 1/7/2024

may 4/6/2024

April 2/5/2024

March 11/April/2024

Feb 12/3/2024

Jan 7/Feb/2024

Dec 5/jan/2024

Nov 4/12/2023

Oct 8/Nov/2023

September 4/10/2023

August 7/sept/2023

July 3rd Aug 2023.

Assessment area: F. Implementation and Execution

14

The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Maximum score is 2

DDEG IPF: 13,681, 630

80% of infrastructure development = 10,945,304

Investments

1. Purchase of desks: 4,950,000 well stipulated page 45 of FAS
2. Furniture Purchase : 4, 500,000; well stipulated on page 44 of AFS.

10% for investment servicing including monitoring and evaluation= 1,368,163

On page 45 under CBS component of monitoring.

8% component of parish planning including data collection = 1,094,530

Well stipulated on page 45 of AFS under planning.

Evidence that the LLG budgeted and spent all

the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0

2% for nutrition committee coordination meetings = 273,633

Well stipulated on page 45 of AFS

LLG availed minutes of meetings conducted by the nutrition coordination meeting dated 7/12/2023

Key action points

1. Appointment to last two and half years
2. Meetings to be held every quarter
3. Members to be available for all scheduled meetings,.

LLG did not avail data collection reports, monitoring reports to ascertain implementation of the activities facilitated using DDEG grant component percentage allocations therein.

15

The LLG spent the funds as per budget

Maximum score is 2

Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2

LLG availed AFS.

Budget for main programs= 13,482,308

Actual amount spent on execution of main programs= 12,905,700

- Percentage performance = $\frac{12,905,700}{13,482,308} \times 100$
-
- = 95.7%

The main sector programs included; furniture and CARs.

16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	0	No Progress reports availed to the Assessment team.
Assessment area: G. Environmental and Social Safeguards				
17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	2	Screening report availed during assessment for maintenance of Wolera –Ayila CAR 1.7kms located in Wolera and Ayila Villages conducted on 27th/4/2024 .
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0 (ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1 1	Complaints log available. Ochwo paskar complaint of refusal to be given PDM due to his participation in youth skilling course The grievance was submitted to RDC tororo and his wife had refused this was so hard through medication Ochieng John Complained of destruction of veranda during the maintenance of wolera-Ayila community access road reported on 3rd/5/2024. Publicized the grievance redress path ways and contacts of members grievance redress committee.
19	The LLG has a functional land management system Maximum score 1			Appointment letters ALC dated 27th/09/2023 Ochwo john

		Ochari Alwodo cossian
		Alowo Margret
		Owino John Togo
		Onyango Patrick
		Min no 49/TDLG/C/29/06/2022 later dated 27th/09/2023 signed by Atama Gabriel Felix dated on 29th/08/2024
		Minutes of Katajula sub county area land committee held on 5th/06/2024 at the sub county head quarters
		Action
		Sub county land boundaries to be opened
		Area land committee members to hold meeting with LCI
If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1	Meeting minutes for meeting held on 24th/04/2024 at the sub county Head quarters
		Way forward
		There is need for continuous sensitization of community to survey their land
		Sub county to interference in issue of rampant land conflicts through sensitization and dialogues.
		Minutes for meeting held on 27th/2/2024 at sub county head quarters
		The sensitization of land registration needs to be continuous
		Minutes of Area Land Community sensitization of community in Mikira Town Council, Wolera TC, Pathego TC, AND Matindi TC held on

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Minutes of community sensitization on importance of education held on 14th/03/2024- issues discussed was pupil absenteeism, Teachers absenteeism Report on sensitization of learners in pagoya pls on hygiene and sensitization held on 14th/6/2024 Sensitization of learners on menstrual hygiene held on 6th/4/2024 at mukwana pls
	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	3
21	Monitoring of service delivery in basic schools Maximum score is 4	Mukwana P/S 1st term 2024 Monitoring report dated 5th/2/2024 Inadquate teaching staff Lack of parental staff ladquate pit latrine 2nd term 2024 Monitoring report dated 27th/5/2024 Lack of pavement movement Reduction in the number of pupils Inadequate pit latrine Third Term Monitoring report dated 18th/9/2023 No water No midday meals Monitoring report Mukwana dated 27th/5/2024, children

		crossing from school to school should stop
		Soni Ogwang dated 27th/5/2024 no fence for security
		Matnidi P/S dated 18th/09/2023
		No feeding, collapsed latrine
		Pagoya P/S dated 18th/09/2023 school feeding only monitoring tool used no monitoring report
		Soni Ogwang P/S
		monitoring report dated on 27th/5/2024
		inadquate staff
		Nowash rooms for girls
Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:		1st Term
If all schools (100%) - score 4		Report dated 5th/2/2024
If 80 – 99% – score 2	4	Lack of midday meals
If 60 to 79% score 1		Lack of staff houses.
Below 60% score 0		Soni Ogwng
		3rd term
		Monitoring report dated 18th/09/2023
		Under staffing
		Inadequate pit latrine
		Vandalism of school property by the neighbours
		Lack of staff houses
		Matindi P/s
		3rd term monitoring report dated 18th/09/2023
		Lack of proper water source
		No land for school garden
		Monitoring report dated 5th/2/2024.
		1st term

Lack of water

Inadequate desk and text book

Pagoya P/S

Monitoring Report dated 5th/2/2024

1st term

Lack of staff quarter

Inadequate pit latrine

Inadequate classroom

Report made by oketcho micheal p/c

Repot dated 18th/09/2023

Inadequate staff

Lack of water source

2nd term monitoring report for Matindi p/s monitoring report dated 27th /5/2024 by Ekaron Emmanuel and

Pagoya primary school monitoring report dated 27th /5/2024 by Ekaron Emmanuel

22

Existence and functionality of School Management Committees

Maximum score is 3

pagoya primary school

SMC meting held on 2nd/8/2023, Rampat Absentism, destruction of school fence, neighbours are using school latrines

SMC meeting held on 23rd/02/2024, parents to be encouraged to provide uniforms to learners, management to visit school on weekly basis

Action taken, Grazing on school compound not allowed

Penalty to be given

**to people cutting
school fence**

**Matindi Primary
School**

**SMC meting held on
17th/11/2023**

issues discussed

Registration of
candidate classes

gate and sign posts

gardens for all classes

**SMC meeting held
on 5th/7/2024**

issues discussed

welfare

Grazing of animals on
school compound

SMC meeting held on
9th/2/2024

issues discussed

water source

Grazing on school
compound

Soni Primary School

**SMC meeting held
on 14th/3/2024**

Action plan taken

Provision pf desk to
pupils

SMC meeting held on
11th/97/2024

Issues discussed

issues of security
guard

kitchen construction

parents to buy
uniform for the pupils

SMC meeting held on
28th/09/2023

Issues discussed

Grazing on school
compound

pulling school gate

**Mukwana Primary
School**

Evidence that the LLG have functional school
management committees in all schools; score 3, 3
else score 0

**SMC meeting held
on 25th/10/2022**

Issues discussed

staff motivation

instructural materials

Animal grazing in
school compound

Need to repair the
school fence

**SMC meeting held
on 28th/02/2024**

issues discussed

Need to recruite
Askaris immediately

2 acres of land to be
hired at 200,000 as
school garden

Assessment area: I. Primary Health Care Services Management

23

Awareness campaigns
and mobilization on
primary health care
conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness
campaigns and mobilized communities for
improved primary health care service delivery
score 3, else score 0

3

Immunization
campaign in palecha,
siwa

Sensitization meeting
to improve health
uptakeThe activities
tookplace

Pamisulwe A, Mikowe
A Poliechi B

Objectives

Promote male
involvement in
promotion of Health
services dated
24th/11/2023

The LLG monitored health service delivery at least twice during the previous FY

Maximum score is 4

1st quarter 2023/2024 monitoring of katajula HCIII by technical and executive committee conducted on 22nd/9/2023

Issue

Land owner needs his payment

No HUMC monitoring report

Report on monitoring of Health Activities at Katajula HCIII by sub county team date 2nd/5/2024.

Challenges

Inadequate staff houses

Inadequate staff

Doing stock outs

2nd quarter monitoring report dated 15th/12/2023

Actually conducted on 13 to 15 december,2023

There is need to fence katajula

There is need to renovate the HCII block

Need to construct pit latrine at wolera Trading Centre there is need to post staff to Katajula HCIII

Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0 4

25

Existence and functionality of Health Unit Management Committee

Maximum score is 3

Composition of HUMC minutes

Akongo Eunice
Chairperson

Olwenyi Mudiongo

Apio Maliza

Hon.Asio Mirabu

Nyadoi Christine

Ajambo Norah

HUMC minutes for meeting held on 16th/2/2024

Action

Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0

3

There is need to plant more trees and flower at the faculty

There is need for proper utilization of new faculty

Meeting held on 28th/12/2023

Need to account for all funds received by the faculty

Meeting held on 29th/09/2023

Letter to be written to request for midwife

Use the money received well.

Assessment area: J. Water & Environment Services Management

26

Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets

Maximum score is 3

Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0

3

Request for provision of safe water sources dated 29th/8/2023 submitted to DWO on 29th/8/2023 compiled by Ekaron Emmanuel SAS katajula

27	The LLG has monitored water and environment services delivery during the previous FY Maximum score is 3	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	0	No reports on water and environment monitoring availed to the assessment team,
28	Existence and functionality of Water and Sanitation Committees Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	0	No evidence of functionality of water user committee presented to the assessment team.
29	Functionality of investments in water and sanitation facilities Maximum score is 2	Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0	2	Updated list of water and sanitation facilities availed to the assessment team. dated 23rd August 2023 submitted to CAO on 28th Aug/2023 by Ekaron Emmanuel Ag. SAS For the parishes of matindi, pagoya, katajula, mukwana- Katajula has only 12 boreholes as the only water source in the subcounty.

Assessment area: L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	2	Production statistics collected and report submitted to DPO on 11th/07/2024 for quarter 4 2023/2024 in four parishes of Katajula, Pagoya, Matindi, Mukwana and it covered crop, animal and irrigation
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35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	Awareness report for animal husbandry submitted to DPO on 11th/07/2024 and it as on enterprise selection to PDM beneficiaries. Awareness report for crop was not presented at the time of assessment Awareness on sustainable use of wetlands conducted in pagoya paris, pagoya village, pagoya central and Wiyola dated 29th/5/2024. The target was rice farmers Sensitization on wetlands conducted in Achururu, Akadi, Adirini zone Katajula parish on 13th/3/2024
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	0	No monitoring report presented to the assessment team.
37	Farmer trainings through training farmer field schools and demonstrations organized and carried out Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	0	Training submitted to DPO on 31st/05/2024 for veterinary and it covered training on prevention control of animal and diseases, pasture establishment, butchery. 19th/02/2024 on pasture conservation feeding No training report presented for crop by the time of assessment

The LLG has provided hands-on extension support to farmers and farmer organizations / groups			Field reports submitted to DPO on 19th/02/2024 by Veterinary officer and it covered harsening of livestock by PDM beneficiaries. Feeding and pasture management on 31st /05/2024 submitted by Veterinary to follow up on PDM beneficiaries
Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	0	No field reports for crop sector were presented by the time of assessment