



LLG Performance Assessment

LLG Performance Assessment

Nabuyoga Subcounty

(Vote Code: 236984)

Score 42/100 (42%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards			PDMIS guide may 2022 List of PDC's Lugingi Parish Ofwono Abraham-Youth Olweny soul-LCII Jamwa Julius-PWD Opendi John-Elder Achieng Christine-women Okello James- NRM Obbo Sylvester-P/C Namwanga Parish Mugata moses- LCII Okello silver-Elderly Aya Jckline- Women Obbo Alfred-PWD Okello James- NRM Obbo Syvester-p/c Olowo Partick-Youth Namwanga Central Olowo Patrick- youth Oketcho Achaya-Elderly Owor Moses- p/c Mugata Moses-LCII Aya Jackline- women Obbo Alfred-PWD Okello James-NRM
		Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.	2	PDC minutes Lugingi parish Minutes dated 15th/01/2024 on PDM implementation Minutes dated 25th/09/2023 PDM

and other issues affecting the parish.

Meeting held on 14th/2/2024

Wanted user committee functionality

Need to functionalize with where it is dormant

Namwanga parish

Minutes dated 19th/06/2024 on PDM activities on PDM implementation

Minutes of PDC meeting held on 19th/01/2024

Action point

Monitoring of government progress mobilization and sensitization.

Namwanga Central

Minutes dated 16th/09/2023 on PDM implementation

Minutes dated 11th/06/2024 providing an update on PDM disbursement

List of Proposals

Namwanga Central-50

Lugingi-50

Namwanga -50

2

LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.

Maximum score is 2

Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.

2

Parish data from PDMIS available for the three parishes

3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish Maximum score is 6	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	0	No report on mapping of NGOs/CBOs provided by the time of assessment.
		Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0	0	No evidence of guidance provided on approved programs/activities.
		Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: iii. Priority enterprises that can be implemented in the parish score 2 or else 0	2	Priority enterprises was guided by LLG extension staff and they selected coffee, piggery, groundnuts, poultry.

Assessment area: B. Planning and Budgeting

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines Maximum score is 6	Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: i. Is consistent with the LLG approved development plan III; score 1 or else 0	0	The LLG council approved work plan and Budget for the current financial year is not consistent with the approved development plan. There is inconsistency on the roads planned for and the ones maintained for example Manyinyi B to Namwanga catholic, lugingi, trading centre on DP III we magole
		Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY: ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.	1	Priority was road maintenance that is lingingi, Namwanga, Namwanga parish road opening, electricity were noted at parish level. Priority of maintenance of lingingi, Namwanga road were incorporated in the AWPB.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:	0	No budget conference report availed to the assessment team.
iii. Is based on the outcomes of the budget conference; score 1 or else 0		
iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0	0	No investment to be financed by the LLG included in the budget.
v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0	0	No project profile availed to the assessment team.
vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0	1	Approved work plan 2023/2024 submitted by 13th/04/2024

5

Procurement planning for the current FY: submission of request for procurement

Maximum score is 2

Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0

The procurement plan was submitted to PDU on 29th April/2024

Compliance of the LLG budget to DDEG investment menu for the current FY

Maximum score is 2

The DDEG budget and work plan submitted to CAO's office on 14th/06/2024 by Oboth Charles SAS.

Opening of Bujwala-Magokha- pawira - pumbelo and installation of currents in four poulis and two road junctions in lingingi

Screening purchase of tree seedlings.

=6,528,826

80%
+1,000,000/7,528,826

Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0

2

Nutrition committee=
2%= 188,221

10% (Bank charges-
99,242

Monitoring and
evaluation of
government projects

841,861

941,103

Total amount received
DDEG =9,411,0033

8% parish
planning(Data
collection)= 752,882

Assessment area: C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	0	No Annual financial statements and budget for the previous FY availed to the assessment team to ascertain this .
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	0	No Annual financial statements for the previous FY and previous FY but one to enable assessment team ascertain this.
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	0	No annual workplan and AFS presented to the assessment team.
		Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	0	No AFS presented to the assessment team.
		Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	0	No AFS presented to the assessment team.
		Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	0	The LLG did not Publicized OSR and how it was used .

Assessment area: D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	0	No evidence availed to the assessment team so we could not ascertain the dates.
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11

The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format

Maximum score is 6

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

0

i. Q1 by 15th October score 1 or else 0

Q1 PBS report submitted on = 23rd/October/2023

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

0

ii. Q2 by 15th January score 1 or else 0

Q2 PBS report submitted on = 16th/Jan/2024

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

iii. Q3 by 15th April score 1 or else 0

Q3 PBS report submitted on = 5th/4/2024

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

3

iv. Q4 by 30th July score 3 or else 0

Q4 PBS report submitted on = 12th/7/2024

Assessment area: E. Human Resources Management for Improved Service Delivery

12

Appraisal of all staff in the LLG in the previous FY

Maximum score is 6

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0

0

No evidence of appraisal of all staff availed to the assessment team.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0

0

No evidence of appraisal of all headteachers availed to the assessment team.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else

2

Incharge Kiyei HC11 was appraised on 27th /06/2024

13	Staff duty attendance	Evidence that the LLG has		
	Maximum score is 6	(i) Publicized the list of LLG staff: score 3 or else 0	3	Staff list was displayed on the sub county wall.
		Evidence that the LLG has		
		(ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	0	The monthly analyzed staff attendance was not availed to the assessment team

Assessment area: F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities			No Annual Financial Statement9,411,031 to briefed AFS DDEG Grant used fumigation and painting of lidingi HCII 80% =7,628,000 2% Nutrition= 188220 10% =941,103 8% =752,882 data The DDEG work plan submitted does not have the project fumigation inspected and painting of lidingi HCII rather it has ;- Maintenance of magoka-munyinyi through Namwanga catholic church corner bar.
	Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	0	
15	The LLG spent the funds as per budget	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	0	No AFS availed to the assessment team to determine whether LLG did not deviate.
	Maximum score is 2			

16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	3	Fumigation and painting of lingingi HCII, Contractor: M/s Musaros ways limited DDEG Inspection report seen Findings Internal painting done Replacement of windows and door glasses Replacement of fasteners and stays done Partial extension painting Replacement of rotten fascia board done Replacement of shelve shutters done Replacement of ventilators mesh Replacement of door locks Developed by Julius Onyango (Assisstant engineering) and Oboth Charles SAS Intern payment certificate no 1 to contractor contract sum paid 6,718,902.
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Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	0	The incomplete document was availed to the assessment team.
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18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0	0	There was no evidence presented to the assessment team.
		(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	0	There was no evidence on the notice board to show that LLG publicized the grievance redress mechanism.
19	The LLG has a functional land management system Maximum score 1			Appointment Ochieng Nelson dated 1/9/2021 Owino William minutes no. 07/FUL/08/2021 Akadwado Owori minutes no. 07/FUL/08/2021
		If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1	Olwenyi Judith minutes no. 07/FUL/08/2021 Okello Obonyo Minute No. 07/FUL/08/2021 Area land committee meeting held on 13th/04/2024 The committee should be exemplary the community should be informed to take advantage of the ALC to survey their land.

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	0	There was no report on awareness campaigns and parents mobilization for improvement of Education services. The assessment team was able to see some minutes for PTA meetings. Provision of midday meals min.7/4/2024 Only Namwanga p/s min 18/3/2026
21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	4	Monitoring report in place 29th/09/2022 quarter 1 Quarter 3 29th/12/2023 Quarter 4 28th/3/2024 All quarters had reports for all the schools Nabuyoga, Lingingi, Namwanga and Bujwala
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	0	Bujwala p/s 22nd/3/2024 18th/3/2024 Namwanga P/S No implementation plan Lingingi 23rd/3/2024 Nabuyoga pls 29th//1/2023 Namwanga 20th/7/2023 No minutes of SMC for all terms

Assessment area: I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	0	One awareness report for one parish of Namwanga not dated.
24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	0	No monitoring reports presented during assessment
25	Existence and functionality of Health Unit Management Committee Maximum score is 3	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	0	No evidence of functionality of HUMC presented to the assessment team No minutes presented to the assessment team.

Assessment area: J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets Maximum score is 3	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0	3	Request for borehole in Namwanga B, Namwanga central parish written by SAS oboth Charles submitted to CAO's office on 26th/4/2024 Request for borehole in lingingi parish, pombelo B Zone dated 18th/08/2023 submitted to CAO's office by Oboth Charles on 18th/08/2023
27	The LLG has monitored water and environment services delivery during the previous FY Maximum score is 3	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	0	No evidence of monitoring water facilities presented during assessment.

28	Existence and functionality of Water and Sanitation Committees Maximum score is 2	Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	0	No minutes of water user committee availed during assessment.
29	Functionality of investments in water and sanitation facilities Maximum score is 2	Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0	0	No updated lists on all water and sanitation facilities (public latrines) and functionality status presented during assessment.
Assessment area: L. Production Services Management				
34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	2	Production statistics not seen at the time of assessment. Agriculture data collection report submitted on 4th/07/2024 by Lowopek Simon peter to DPO office The data collection questionnaire submitted to DPO on 4th/07/2024
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	Awareness report quarter 4 how to control common livestock and poultry diseases submitted on 30th/06/2024 to DPO's office Quarter 2, Awareness by crop submitted on 21st/12/2023 on government programs, PDM, NAADS.

36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	2	Monitoring reports by crop on mango farmer submitted to DPO on 30th/06/2024 Monitoring report by veterinary on livestock farmers who benefited with pasture demos submitted to DPO on 30th/06/2024
37	Farmer trainings through training farmer field schools and demonstrations organized and carried out Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	Training of crop submitted to DPO on 05th/7/2924 and training was on enterprise selection and Agronomy Training report by veterinary was not presented by the time of assessment to DPO 9TH/10/2023 and training was on how to identify common poultry disease submitted to DPO on 4th/07/2024.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	Field reports by crop presented to DPO on 30th/06/2024 on fertilizer application Field report by veterinary not presented by the time of assessment Field visit report submitted to DPO on 24th/5/2024 by lowopek simon peter (AAHO)