



LLG Performance Assessment

LLG Performance Assessment

Nabuyoga Town Council

(Vote Code: 273850)

Score 68/100 (68%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards Maximum score is 2	Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the	2	PDM guidelines availed by LLGs. LLG availed composition of WDCs Nabuyoga Ward 1. Owor Peter Okechtho : LC II Chairperson 2. Okechtho Richard Tilo; Oarish Chief 3. Adikin Hellen: Women Representative 4. Chandi Godfrey: Youth Representative. 5. Athieno Denzirata: PWDs 6. Ofowno Victor: Elderly 7. Okoth Moses:NRM Miganja Ward 1. Onyango Josphe Oketcho: LC II Chairperson 2. Athieno Mercy: Parish Chief 3. Ochieng William:Youth representaive 4. Adongo Daisy: Women Representaive 5. Ochwo Alex: PWD 6. Owino Valliano: Elderly 7. Okoth Fabiano: NRM Representative. Muwafu Ward. 1. Onyango Abdallah: LC II Chairperson 2. Chepkwuri Doris: Parish Chief 3. Obbo Stpehn: NRM 4. Oketch Micheal: Youth Representative. 5. Akecth Leah : Women Representative. 6. Oki Chrispine: PWD 7. Ofwono Moses: Elderly Pawanga Ward 1. Olam Joanan Rukanson: LC II Chairperson 2. Akumu Harriet Okello: Parish Chief 3. Ochieng Vincent: Youth 4. Amitta Grace: Women Representative. 5. Olowo Stephen: Elderly Representaive

revolving funds during the previous FY for all parishes, score 2, else score 0.

6. Othieno Benso: NRM
7. Owino Makotefero: PWD

LLG availed WDC Minutes for the respective wards for meetings held by the different WDCs

Miganja Ward

- Q1 Minutes dated 9/10/2023.
- Matters discussed in the meeting involved among others; drawing a monitoring plan for subsequent quarters.
- Q4 minutes dated 6/06/2024 discussing aspects of PDM implementation status on the ward
- Ward Town Agent also availed monitoring report dated 15/05/2024

Nabuyoga Ward

- Q1 minutes dated 27/09/2023 discussing monitoring plan for subsequent quarter
- Q2 minutes dated 20/12/2023 discussing aspects of Monitoring of PDM.

Pawanga Ward

- Q2 minutes dated 15/12/2023 on PDM aspects

Muwafu Ward

- Q1 minutes dated 7/07/2023 about drawing program for PDM sensitization.
- Q2 minutes dated 13/12/2023 on training PDC on PDMIS
- Q4 minutes dated 4/06/2023 on capacity building of PDCs and LC 1.

2	LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines. Maximum score is 2	Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.	2	Wards in a LLG compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines. LLG availed PDMIS Ward Data for Nabuyoga Ward, Pawanga Ward, Miganja Ward, Muwafu Ward well profiled and disaggregated by village, gender, age, economic activity.
3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish Maximum score is 6	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	2	LLG mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: LLG availed a mapping report of NGOs among which include; Worled Vision, Caritas, Acode.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

2

LLG provided guidance and information to the Village Executive Committees and to PDCs on approved Programmes/activities to be implemented within the Parish for the current FY.

LLG availed consultative minutes dated 20/12/2023 for muwafu ward priorities among which include; emptying of 5 stance pit latrine at muwafu primary school.

LLG also availed ward priorities for other wards;

Pawanga Ward;

Meeting held on 23/5/2024 entailing priorities selected; coffee, G.nuts and piggyery.

Miganja ward;

Meeting held on 28/5/2024 entailing selected priorities; G.nuts, Poultry and piggyery.

Muwafu Ward

Meeting held on 21/5/2024; entailing selected priorities; coffee, poultry and piggyery.

Nabuyoga ward

Meeting minutes dated 27/5/2024 entailed priorities include Poultry, piggyery, and dairy.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

0

LLG did not provide guidance and information to the Cell Executive Committees and to WDCs on Priority enterprises that can be implemented in the respective wards.

There was no evidence of sensitization reports availed by LLG that could show that LLG sensitized the Cell executive committees and WDCs on ranked priority enterprises that can be implemented in the Wards.

Assessment area: B. Planning and Budgeting

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

0

The prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY is not consistent with the LLG approved development plan III;

Under Works and technical services; Raod Maintenance of Malwole -Musasa Road not in Approved deveelopment plan although in AWP and budget.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

1

LLG council approved Annual Work plan and Budget (AWPB) for the current FY Incorporates ranked priorities from all its respective parish submissions duly signed by the Parish Chief and PDC Chairperson.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

iii. Is based on the outcomes of the budget conference; score 1 or else 0

0

LLG did not avail budget conference report to asceratin whether prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY are based on the outcomes of the budget conference.

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

0

LG budget does not includes investments to be financed by the LLG

v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0

0

LLG did not develop project profiles for all capital investments in the AWP and Budget as per format in NDP III

vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0

0

LLG budget was not submitted to the District before 15th May as LLG did not avail evidence of submission to ascertain date of submission whether is within required timeframe of by 15th May.

5	Procurement planning for the current FY: submission of request for procurement	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	2	LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in the current FY to the CAO dated 21/3/2024 which is within 30th April of the previous FY
	Maximum score is 2	0		
6	Compliance of the LLG budget to DDEG investment menu for the current FY	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	0	LLG DDEG IPF: 12,623,842 80% =10,099,074 Investments to be undertaken Emptying latrine at maweale, miganja and muwafu; Primary Schools: 2,000,000 Opening Buwesa-Matula Road: 8,099,074 10% Investment Servicing including monitoring and evaluation: 1,262,384 8% parish planning including data collection: 1,009,907 2% component of Nutrition committee: 252,477
	Maximum score is 2			

Assessment area: C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization)	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	0	LLG availed AFS On page 5 of AFS - Budget of OSR= 5,675,000 - Actual OSR, 4,047,087 Perfomance Percenatge=71.3% ILG did not collect OSR within +_10% of the budget
	Maximum score is 1			

8

Increase in LLG own source revenues from last financial year but one to last financial year.

Maximum score 1

Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0

1

LLG availed AFS

FY 2022/2023

Actual OSR collected:
2,121,081

FY 2023/2024

Actual OSR= 4,047,087

Difference =1,926,006

- Percentage Performance = $\frac{1,926,006}{2,121,081} \times 100$
-

90.8%

LLG collected OSR increased from previous but one to previous Year by 90.8 which is more than 5% as required by the assessment.

9

The LLG has properly managed and used OSR collected in the previous FY

Maximum score 4

Evidence that the LLG:

i. Has remitted OSR to the administrative units, score 1 or else score 0.

0

LLG did not remit mandatory share of OSR to the administrative units.

That the: Cells: : 20%: Wards : 5% as the Financial Management procedures on remittance.

20% of OSR = 809,417

on page 38 of AFS

Evidence that the LLG:

ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0

1

- Councillors Allowances under Statutory Bodies= 4,750,000
- LLG used more than 20% of OSR on councillor's allowances.

5% of OSR = 202,354

Expenditures of O&M

on page 38 of AFS under
Adminstration department;
LLG spent 1,680,000

Evidence that the LLG:

iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0

1

The expenditure details include; Procured Cleaning Equipment, Repair of Latrine and Mowing Compound

LLG used atleast 5% and more on Operational and Maintenance.

Evidence that the LLG:

iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.

C

LLG did not Publicise OSR and how it was used for the previous FY on any of publication channels such as notice boards, newsletters.

Assessment area: D. Financial Management

10

The LLG submitted annual financial statements for the previous FY on time

Maximum score is 4

Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0

4

LLG availed AFS submitted to Auditor General dated 30th August, 2024 which is within the required timeframe of by 31st August as required by the assessment.

11

The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format

Maximum score is 6

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

LLG submitted quarter one financial and physical progress report for the previous FY on 13/10/2023 which is within required timeframe of by 15th October

i. Q1 by 15th October score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

C

LLG submitted quarter two financial and physical progress report for the previous FY on 16/01/2024 which is not within required timeframe of by 15th January.

ii. Q2 by 15th January score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:

1

LLG submitted quarter three financial and physical progress report for the previous FY on 09/04/2024 which is within required timeframe of 15th April

- iii. Q3 by 15th April score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:	3	LLG submitted quarter four financial and physical progress report for the previous FY on 12/07/2024 which is within required timeframe of by 30th July.
iv. Q4 by 30th July score 3 or else 0		

Assessment area: E. Human Resources Management for Improved Service Delivery

12	Appraisal of all staff in the LLG in the previous FY		Athieno Mercy T/A appraised on 30/06/2023
	Maximum score is 6	Evidence that the SAS/Town Clerk appraised staff in the LLG:	Chepkwuri Doris T/A appraised on 30/06/2023
		(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0	0 Oketcho Richard Tito TA appraised on 30/06/2023 Akumu Harriet Okello TA Appraised on 30/06/2023 All the appraisal done in 2023
		Evidence that the SAS/Town Clerk appraised staff in the LLG:	Dibworo Thomas Head teacher Nabuyoga Primary School appraised on 29/12/2023
		(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0	0 The other 3 headteachers appraisal were not seen
		Evidence that the SAS/Town Clerk appraised staff in the LLG:	LLG did not avail appraisal evidence of health In-charge of health facilities operating in the LLG to ascertain whether they were appraised within the required timeframe of by 30th June in the previous FY.
		(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else 0	0
13	Staff duty attendance	Evidence that the LLG has	LLG showed evidence of publicized list of LLG staff on notice boards showing their official names, cadres and work stations therein.
	Maximum score is 6	(i) Publicized the list of LLG staff: score 3 or else 0	3
		Evidence that the LLG has	LLG did not avail evidence of Produced monthly analysis of staff attendance with recommendations to CAO.
		(ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	0

Assessment area: F. Implementation and Execution

The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Maximum score is 2

Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines:
Score 2, or else score 0

0

DDEG IPF= 12,623,842

- 80% for Infrastructure Development
10,099,074
- **Investments**

1. Installed culverts in of Buwesa-Mutula road 4.0km using at 9,600,000 on page 5 of AFS.

However, no progress report was availed at time of assessment.

10% for monitoring and evaluation = 1,262,384

On AFS page 39 of FAs lumpsumed under Community based services department component of Allowances= 2,012,000

However no monitoring report availed at time of assessment.

- 8% parish planning including data collection: 1,009, 907
- On AFS page 39 of FAs lumpsumed under Community based services department component of Allowances= 2,012,000
- However no data collection report availed.
-
- 2% for nutrition committee:252,477
- On page 39 of AFS; under health component of Allowance= 1,152,000
- However no minutes of meetings held by the committee was availed

15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/- 10%: Score 2	LLG availed AFS LLG availed expenditures details for sector main programs Budget details: 16,132,257 Actual Amount Spent= 15,632,257 • Percentatge Performance = $\frac{15,632,257}{16,132,257} \times 100$ • • • = 96.9% • This is within the required Percentatge Performamnce. • • Some of the sector main programs include 1. Purchased Tree Seedlings 2. Civil Technical Owrks of Culvert installations in Buwesa- Matula road 4.0km 3. Maintained Maweile-Miganja Road, Ojilai-Segero, Khagala A Maho 3.5km • •
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	The investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) . LLG availed a report dated 15th July, 2024 submitted to CAO entailing status of invetsments of previous year as at quarter four. Investments noted include; Buwesa-Mafula road completed and culverts installed in swamp connecting magola -matual swamp; works were completed and community are now using the road smoothly. The Report was compiled by Apendi Samali; Town Clerk Nabuyoga Town Council.

Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/projects, score 2 or else score 0	2	LLG carried out environmental, social and climate change screening where required of all planned investments/projects prior to their implementation.
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0 (ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1	LLG has specified a system for recording, investigating and responding to grievances, LLG availed a Grievance Log book Complaints noted Complainant : Ochwo Patrick: 0785348391 Received on 24/10/2023 Description of the complaint: Encroachment of land during upgrade of Miganja road leading to damage of his crops The complaint was solved with Land owner to harvest the crops before road works begins. The grievance redress committee and secretary Contact publicized on notice board and grievance redress system in place.

19	The LLG has a functional land management system Maximum score 1	LLG has a constituted and functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land. • Owori Henry • Apointment letter dated 4th March, 2022 • Minute of appointment: 19/TDLG/C/24/11/2021. • Adongo Florence • Minute of appointment: 19/TDLG/C/24/11/2021. • Odongo Joseph • Minute number of 19/TDLG/C/24/11/2021 • Odoi Stpehn • Minute of appointment: 19/TDLG/C/24/11/2021. • Okwen Spaya • Minute of appointment: 19/TDLG/C/24/11/2021. • Area Land Committee metting minutes • Minutes dated 10/07/2023 • Issues discussed in th emeeting • The Land Inspection was conducted by all members
	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	1

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	Report on awareness campaigns and parents mobilization on improvement of Education services dated 26/06/2024 The discussion was on cause of poor performance midday meals. The development fee. The report was written by Apendi mary Samali, Ag. Town Clerk.
		3	
21	Monitoring of service delivery in basic schools Maximum score is 4		Miganja Term 1 Monitoring report dated 12th /2/2024 Inadequate latrine coverage

Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:

If all schools (100%) - score 4

If 80 – 99% – score 2

If 60 to 79% score 1

Below 60% score 0

4

no mid day meals

Need for maintainance of boys latrine

Term 11 monitoring conducted on 27th /05/2024

there is need for continious sensitization on the importance of education

need to empty the existing pit latrine.

Term 111 monitoring conducted on 14/09/2023 the report compiled by Athieno Mercy, Town Agent.

Muwafu Primary School monitoring conducted on 27/9/2023, 26/2/2024, 27th /7/2023

issues

no staff latrine

desks are small

parents dont provide books, pens to pupils.

All the above report was complied by Chekwurui Doris , Town Agent.

Kiyei and pawanga primary school monitoring report conducted on 18/09/2023, 26/6/2024, 15th /Feb/2024.

few teachers

inadequate accommodation.

filled up pit latrine.

High rate of drop out.

No mid day meals

Maweale Primary School

Term 1 monitoring conducted on 23/Feb/2024

Term 11 monitoring conducted on 26th July 2024

Term 111 monitoring conducted on 2/10/2023

prepared by Oketcho Richard Tito

Existence and
functionality of
School Management
Committees

Maximum score is 3

Evidence that the LLG have functional school
management committees in all schools; 3
score 3, else score 0

Maweale Primary School

SMC Meeting held on
13/11/2023

-Parents to be sensitized on
the importance of feeding
children at school

-lobby for latrines

SMC meeting held on
21/8/2023

-repair of water tanks

-meals for learners

SMC meeting minutes held
on 28th / Jan/2024

-Absentism

-Promote co- curriculum
activities

-School garden should be
used by learners.

-Non supportive parents

Muwafu Primary School

SMC meeting held on
13/2/2024

-Need for boundary opening

- Uniform should be changed

SMC meeting held on
3/8/2023- approval of
workplan and budget.

SMC meeting held on
11/7/2023

-Uniform issues

-school garden

SMC meeting held on 22nd
Nov.2023

-money for security be raised

SMC meeting held on 13th /
Feb/2024

- Boundary opening

PAWANGA Primary School

Joint PTA and SMC meeting
held on 01/03/2024

-Fencing'- Over drinking of
Askaris

Moganja Primary School

SMC meeting held on 28th Jan/2024

- school uniform should be amust

-Grazing animals on school

-Fence to be renovated

SMC meeting held on 7th Feb/2024

-grazing the animals within the school

-AGM not held last year.

Assessment area: I. Primary Health Care Services Management

23

Awareness campaigns and mobilization on primary health care conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0

3

Community dialogue on wash sanitation and hygiene improvement held on 26/10/2023

Health Education at Miganja Primary School held on 15th /4/2024

- mental health

-drug abuse

-bullying in schools

Followup of hygiene and sanitation improvement for November and December dated 20/12/2023

-Home to home visits

-Demonstartion

-use of phase tools

compiled by Mbulamye Patrick.

24

The LLG monitored health service delivery at least twice during the previous FY

Maximum score is 4

Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0

4

monitoring report on health service delivery in Kiyei HC111 Conducted on 28/06/2024 by Apendi Samali

Latrine needs renovation

Grazing of animals in the compound

Monitoring conducted on 30th /9/2023

lack of enough drugs

Functional HMC

Pit latrines are full.

Existence and
functionality of
Health Unit
Management
Committee

Maximum score is 3

Evidence that the LLG have functional
Health unit Management Committee for all
Health Facilities in the LLG; score 3, else
score 0

3

Kiyei HC111

composition

Ochieng Joseph

Opio Andrew

Ochieng Jack Joe

Ochieng Moses

Musuguya Isaac

Miriam Othieno

HUMC Meeting minutes

HUMC minutes dated
15/Jan/2024

Repair of boreholes

Tree planting on the
compound

HUMC meeting held on
28/9/2023

-Need for ten beds

-old items to be disposed

HUMC meeting held on
16/4/2024

-more life fence to be
planted to fill the gaps

-collect money for repair of
water source by water User
committee.

-Procure tank for harvesting
of rain water

Assessment area: K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

Development of the Physical Development Plans as per guidelines

Maximum score 2

(i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0

0

The Physical Planning not yet fully constituted. The Town Clerk sat on 13/3/2024 with a few staff to handle Physical Planning concerns in the town council

The Members who attended the meeting

1. Akumu Harriet: Town Agent
2. Athieno Mercy: Town Agent
3. Apendi Samali : Ag.Town Clerk
4. Chepkwuri Doris: CDO
5. Okecho R. Tito: Town Agent

Key notes from the discussion.

No Physical planning committee in the Town Council.

No development application considered

No minutes submitted to MLHUD

(i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:

20% in 2022/23

0

30% in 2023/24

40% in 2024/25

LLG does not have a detailed physical development plan(s).

LLG does not have approved action plan.

Implementation of the physical planning and building control measures as per guidelines

Maximum score 3

(i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0

0

LLG does not have a physical plan development.as such the assessment team could not determine consistency.

(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0

0

LLG did not have evidence of named streets, numbered plots, surveyed and demarcated roads as planned because notably did not avail Physical development plan.

	(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0	0	LLG does not have a functional Development Control Team.
32	The LLG has developed and implemented a solid waste management plan Maximum score 2	(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0 (ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0	0 LLg does not have a solid waste management plan and implementation status report for the previous FY to establish whether it was implemented.as planned. LLG conducted awareness campaigns on the management of solid waste during the previous FY. LLG availed a sensitization meeting on solid waster management held on 24th January, 2024 at The Town Council Headquarters. Actions points noted from the meeting. 1. The Town Council Should plan for procurement of waster collectio site. 2. By law on waste management should be formed. 3. Gray business owners should pay collection fee.
33	Operation and Maintenance of infrastructure Maximum score is 3	(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0 (ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0 (iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	0 LLG did not avail a prepared Annual Infrastructure inventory and condition survey report at time of assessment. LLG did not prepared an O&M Annual Plan which based on the Annual Infrastructure inventory and condition survey. LLG availed AFS 20% of OSr = 809, 417 On page 38 of AFS O&M expenditure = 1,680,000 LLG spent not less than 20% of OSR on Operational and Maintenance.

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	2	LLG extension staff have collected, analyzed and reported data on agriculture as they availed production statistics report on both crop and livestock and this covered; pawanga ward; nabuyoga ward; muwafu ward; and miganja ward. date of submission to LG production office dated 30 June, 2024
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0	2	LLG carried out awareness and mobilization campaigns on all aspects of agriculture. LLG availed awareness report by veterinary on common livestock and poultry diseases submitted to DPO dated 30th/06/2024. LLG also availed Awareness report by crop on UgiFT, PDM, NAADS; report submitted to LG production office dated 21/12/2023.
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	2	LLG extension staff implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings. LLG extension staff availed monitoring report on veterinary on pasture planting submitted to DPO on 30/06/2024. LLG extension also availed a monitoring report by crop on PDM beneficiaries submitted to DPO dated 30/06/2024.

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out Maximum score is 2	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	LLG extension staff carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to market. LLG availed Q4 training by crop on enterprise selection submitted to DPO 5/07/2024. LLG also availed veterinary training farmer training conducted on 21/5/2024 where a total of 27 females and 39 males were trained on animal value chain, enterprise selection, livestock management; reports submitted to DPO on 4th July, 2024.
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups Maximum score is 2	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	LLG extension staff provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing. LLG extension staff availed a farmer visit report submitted to DPO on 30/6/2024 and visit was to coffee farmers in Nabuyoga Ward. LLG extension staff in the sector of veterinary availed a follow-up visit conducted from 1st January to 31st ; March, 2024 on Livestock aspects such as animals vaccinated, number of animals inseminated; Report submitted to LG Production office on 24/5/2024.