



LLG Performance Assessment

LLG Performance Assessment

Paya Subcounty

(Vote Code: 236982)

Score 72/100 (72%)

No.	Performance Measure	Scoring Guide	Score Justification
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Assessment area: A. Functionality of Parish Administrative Structures

1

The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards

Maximum score is 2

LLG availed Composition of PDCs for each Parish.

Paragang Parish

1. Oboth David: LC II Chairperson
2. Olowo Alex : PWDs
3. Olwenyi David: Youths
4. Okello Gaspras: NRM
5. Abbo Janet: Women
6. Odoi Akisoferi : Elderly
7. Onyango Charles: Parish Chief

Nyawimbi Parish

1. Oboth David: LC II Chairperson
2. Nyasuna Euka :PWD
3. Omella Patrick: Youth
4. Odoi John: NRM
5. Opendi Donato: Elderly
6. Hamba Maliamu: Women
7. Matilda Amali: Parish Chief

Paya Parish

1. Owori Charles: LC II
2. Othieno Jerome Emma: Elderly
3. Opendi Stephen: NRM
4. Achola Filly Daphine: Women\
5. Okectho Benard : Youth
6. Achieng Balbina: PWD
7. Okello Philip : Parish Chief

Paya Central Parish

1. Oboth David: LC II Chairperson
2. Odoi Akisoferi: Elderly
3. Olowo Alex: PWD
4. Abbo Janet: Women
5. Okello Gasparas
6. Olwenyi David: Youth
7. Amollo Agatta: Parish Chief

Padula Parish

1. Oboth David: LC II Chairperson
2. Odoi Akisoferi: \elderly
3. Olowo Alex: PWD
4. Abbo Janet: Women
5. Okello Gasparas: NRM
6. Olwenyi David: Youth
7. Owino Gabriel: Parish

Bayirinyanga Parish

1. Owori Charless: LC II

Agge Parish

1. Owor Charless: LC II
2. Apio Agnes: Parish Chief
3. Asinde Mary Clare: Women
4. Odongo Moses: Youth
5. Achar Immaculate: PWD

Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with

the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.

2

6. Owele John Martin : NRM
7. Othieno Misak: Elder

LLG also availed PDC Minutes for PDC Meetings held by the different PDCS in their respective parishes

Padula Parish

Q1 meeting minutes dated 29th/08/2023; discussing aspects of monitoring

Q2 meeting minutes dated 27th/11/2023; discussing aspects of parish priorities.

Paya Parish

Q1 meeting minutes dated 13/09/2023; discussing parish priorities.

Q2 meeting minutes dated 14/12/2023; discussing monitoring reports

Nyawimbi Parish

Q1 meeting minutes dated 27th/09/2023; discussing on how to manage PDM funds

Q2 meeting minutes dated 13th/12/2023.

Paya Central

Q1 meeting minutes dated 29th/08/2023; discussing monitoring reports.

Q2 meeting minutes dated 30th/12/2023; discussing on parish priorities

Paragang Parish

Q2 meeting minutes dated 28th/08/2023 discussing monitoring reports

Q2 meeting minutes dated 29/11/2023; discussing parish priorities

Q4 meeting minutes dated 30/05/2024; discussing monitoring reports

Agge Parish

Q2 meeting minutes dated 11/12/2023; discussing parish priorities.

LLG availed a list of proposals for the parishes

1. Padula Parish: 100
2. Paya Parish: 100
3. Nyawimbi Parish: 76
4. Paya Central Parish: 100
5. Paragang Parish: 100
6. Nyasirenge Parish: 100
7. Barinyanga Parish: 101
8. Agge Parish: 98

2	LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.	Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.	2	LLG availed Parish data for the previous FY for all eight Parishes submitted to the LLG well compiled, updated, analyzed and disaggregated by village, gender, age, and economic activity.
	Maximum score is 2			
3	The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish	Evidence that the LLG: i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0	2	LLG availed List of NGOs/CBOs operating in Paya Sub County.
	Maximum score is 6	Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0	0	LLG did not provide guidance and information to the Village Executive Committees and to PDCs on: approved Programmes/activities to be implemented within the Parishes for the current as they were no consultative meeting minutes to ascertain whether the LLG did as required.
		Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on: iii. Priority enterprises that can be implemented in the parish score 2 or else 0	0	LLG did not provide guidance and information to the Village Executive Committees and to PDCs on priority enterprises that can be implemented in the parishes as they did not provide any evidence to this effect such as sensitization reports to ascertain whether the villages executive committees and PDCs were sensitized on priority enterprises that can be implemented in the parishes

Assessment area: B. Planning and Budgeting

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

i. Is consistent with the LLG approved development plan III; score 1 or else 0

0

LLG prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY is not consistent with the LLG approved development plan III;

1. Page 67 of the LLG development Plan under works and technical services details project investments as maintenance of road network.
2. AWP on page 6: under works and technical services shows opening of nyasirenge-maraguso pasule beymoth road and culvert installation.
3. Approved Budget on page 8 shows maintenance and civil

As such the specification of investments in the three resource documents is not consistent in details.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

0

LLG availed parish priorities for paya parish dated 13/09/2023 but not incorporated for example ranked priority of maintenance of Rudodo CAR not incorporated in AWP and Budget for current FY.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

iii. Is based on the outcomes of the budget conference; score 1 or else 0

1

LLG availed a budget conference report dated 18/10/2023 held at subcounty headquarters and outcomes discussed are notable in LLG AWP and budget for current FY

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

1

LLG budget includes investments to be financed by the LLG on page 4 of the budget entails furniture and fittings to be financed by the LLG

v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0

1

LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III for example

Capital investment of Under works and technical services; opening of Nyasirenge Maraguso Pasule Beymoth Road.

vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0

1

LLG budget was submitted to the District on 19th April, 2024 which is within stipulated timeframe of before 15th May

5	Procurement planning for the current FY: submission of request for procurement Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	0	LLG availed a procurement plan entailing the procurements to be made this current FY but submission date is 19th June, 2024 which beyond the stipulated timeframe of by 30th April of the previous FY; Procuremnts such as Collection of slaughter fees for paya subcounty
6	Compliance of the LLG budget to DDEG investment menu for the current FY Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	0	LLG investments in the approved LLG Budget for the current FY does not comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines. DDEG IPF: 19,118,963 80%: component for infrastructure develoment: 15,295,171 Investments to be undertaken by LLG Opening of Nyasirenge, Maraguso, Pasule, Beyimoth Road at 15,295,171 but not depicted in the LLG budget to quote page number and as proof of going to be implemented. 10% componet of investment servicing servicing.including monitoring and evaluation: 1,911,896 Not stipulated in the LLG budget Notably LLG budget entails opeeration costs which is not among the componets as per the guidelines in the DDEG menu. 8% component of parish planning inclduign data collection: 1,529,517 not depicted in the budget at time of assessment 2% component for Nutrition committee : 382, 379 Not depicted in the budget

Assessment area: C. Own Source Revenue Mobilization and Administration

7	LLG collected local revenue as per budget (Budget realization) Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	1	LLG availed AFS for previous FY On page 14 of AFS OSR budget= 6,558,801 OSR Actual= 6,558,801 - Percentage Performance = $\frac{6,558,801}{6,558,801} \times 100$ = 100% - LLG OSR Collection Performance stands at 100% which is within +_10% required Percentage Performance.
8	Increase in LLG own source revenues from last financial year but one to last financial year. Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	1	- LLG availed AFS - On page 8 of AFS - FY 2022/2023 - OSR Actual Collected = 5,137,511 - FY 2023/2024 - OSR Actual Collected= 6,558,801 Increment Difference Amount = 1,421,290 - Increment Percentage Performance = $\frac{1,421,290}{5,137,511} \times 100$ = 27.7% - LLG OSR collection increased from previous FY but one to Previous FY by 27.7% which is more than required 5% increment Percentage Performance.
9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	0	LLG did not remit OSR to the administrative units as per the mandatory share percentages required to parishes and villages. The mandatory share required are enatiled below; Villages : 25% of OSR Parishes : 10% of OSR

Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	20% of OSR =1,311,760 On page 51 of AFS Cpuncillors :5,095,000 LLG expenditure on councilors allowance is more than 20% of OSR realized.
Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	At time of assessment LLG did not avail Annual Financial Statements for Previous Year to ascertain whether Oit budgeted and used OSR funds on operational adn maintenance
Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	LLG publicized OSR on the notice but not how it was used.

Assessment area: D. Financial Management

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	4	LLG availed AFS for Previous FY submitted to Auditor General- Mbale Regional Office dated 30th August, 2024 which is within required timeframe of by 31st August.
11	The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: i. Q1 by 15th October score 1 or else 0 Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: ii. Q2 by 15th January score 1 or else 0	1	LLG submitted quarter one financial and physical progress report for the previous FY to the LG Accounting Officer on 6/10/2024 which is within required timeframe of by 15th October LLG submitted quarter two financial and physical progress report for the previous FY to the LG Accounting Officer on 11/01/2024 which is within required timeframe of by 15th January

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 1

iii. Q3 by 15th April score 1 or else 0

LLG submitted quarter three financial and physical progress report for the previous FY to the LG Accounting Officer on 9/04/2024 which is within required timeframe of by 15th April

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 3

iv. Q4 by 30th July score 3 or else 0

LLG submitted quarter four financial and physical progress report for the previous FY to the LG Accounting Officer on 9/07/2024 which is within required timeframe of by 30th July

Assessment area: E. Human Resources Management for Improved Service Delivery

12

Appraisal of all staff in the LLG in the previous FY

Maximum score is 6

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0

LLG did not verify performance plan and appraisal reports for all staff in the LLG including extension workers to ascertain whether they were appraised in the previous FY by 30th June.

The LLG does not have copies.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else

LLG did not avail appraisal evidence for all its public primary schools Headteachers operating in the LLG.

Only availed for; Paya Primary school, Nyasirenge Primary School, Pambaya Primary School; and did not avail for paragang primary school, Barinyanga Primary School.

Assessment required LLG to avail appraisal evidences for all Publi Primary Schools oerating in the LLG.

Notably the Seen appraisal details for mentioned Schools are below;

Pambaya Primary School

1. Owor Janes; Headteacher
2. Code: 5540512
3. Appraised by SAS Wesana Besweri on 28/12/2023

Nyasirenge Primary School

1. Ofwono Joseph Peter : Headteacher
2. Code: 010920
3. Appraised by Wesana Besweri Zefania on 2/12/2024

Paya Primary School

1. Owoko Peter: Headteacher
2. Appraised on 20/11/2023 by SAS Wesana Besweri

Other Public Primary Schools not evidence of appraisals not in place.

LLG did not avail evidence of appraisal of health In-charge for the health facility operating in the LLG.

13

Staff duty
attendance

Maximum score is
6

Evidence that the LLG has

(i) Publicized the list of LLG staff:
score 3 or else 0

3

LLG Publicized the list of LLG staff: on
notice board stipulating the name, cadre
and stations of work.

Amollo Agatha

Amali Matilda

Okello Philip

Owini Gabriel

Othin Stanley

Eringu David

Apio Agnes

Onyango Chales

Olwaeny fredrick

Immai Emmanuel

Beswer Zefania

Evidence that the LLG has

(ii) Produced monthly analysis of
staff attendance with
recommendations to CAO/TC
score 3 or else 0

3

LLG Produced monthly analysis of staff
attendance with recommendations to
CAO

LLG availed analyzed staff attendance to
duty for the month of July, 2023
submitted to CAOs office on 8/9/2023;
Month of August 2023 submitted to CAO
on 8/9/2023.

Assessment area: F. Implementation and Execution

The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Maximum score is 2

Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0

DDEG IPF = 19,118,964 on page 50 of AFS

- 80% for Infrastructure development = 15,295,171
- **investments**

1. Opening of Sikwala-Pambedi -Padula Community Access Road 5km in Paula Parish: 7,500,712
 2. Retooling of the SAS and LC III Offices with four executive chairs and six metallic waiting benches in the Sub County Headquarters= 6,000,000
 3. Procurement of 25 Plastic Chairs: 750,000
 4. Procurement of 4 office trays: 220,000
- LLG availed Progress report entailing the positive investments under 80% DDEG percentage component of Infrastructure development; 10/9/2024 where all investments were completed.
 - Well stipulated on AFS on page 50 and 51 under components of Maintenance - Civil and General Supply of Goods and Services.
 -
 - 10% investment servicing including monitoring and evaluation = 1,911,896
 - Well stipulated on page 50 of AFS lumpsummed under component of Allowances in Administration department.
 - No quarterly monitoring reports availed to ascertain the aspects monitored.
 -
 - 8% for parish planning including data collection = 1,529,517
 - Well stipulated on page 50 of AFS lumpsummed under component of Allowances in Administration department.
 - No data collection reports
 -
 - 2% for Nutrition committee = 382,380
 - Well stipulated on page 50 of AFS lumpsummed under component of Allowances in Administration department.
 - Minutes of Meeting held by the Nutrition committee not availed

LLG failed to score because of lack of Quarterly reports to back the execution of the activities.

15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	0	LLG availed FAS Budget for main sector programs = Actual Spent on execution of main sector programs/activities =
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	3	LLG availed annual report dated 27th/06/2024 showing status of investment projects of previous FY for example maintained milo 2 TC to sop sop 2km CAR; Ruchwo -patewo Primary School 3.4km; retooling of SAS office and LC III among others; All investments were completed by end of quarter four by more than 90%

Assessment area: G. Environmental and Social Safeguards

17	The LLG has implemented environmental and social safeguards during the previous FY Maximum score is 2	Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0	2	LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects for example availed a copy of the environmental and social screening (E&S) form for Opening of sikwala-pambedi-padula road where screening was done 15/04/2024.
18	The LLG has an Operational Grievance Handling System Maximum score is 2	(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0 (ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	1 0	LLG has specified a system for recording, investigating and responding to grievances, with a designated person to coordinate response to feed-back, a complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices. Some of the examples of grievances recorded include; 1. on 18/12/2023 reported by Onyango Francis on mixed variety in..... 2. On 4/01/2024 reported by Abbo Dolosira on age under estimation for sage LLG did not publicize grievance redress mechanisms so that aggrieved parties know where to report and get redress.

19

The LLG has a functional land management system

Maximum score 1

If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0

1

LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land

LLG availed appointment letters of the members

1. Opong Alex appointed minute number;19/TDLG/C/24/11/2021: Chairperson
2. Ochieng Janes Minute number 19/TDLG/C/24/11/2021: Member
3. Awor Esther: Minute number 19/TDLG/C/24/11/2021: Member
4. Teddy Ogolla Minute number 19/TDLG/C/24/11/2021: Member

Area land committee meeting held on 2nd /01/2024

issues

Lack of funds

Lack of office for area land committee

Lack of measuring equipments like tape measures.

Action

Need for furtre training on land matters

Need to be provided with land act

Minutes of inspection of surveys of land belonging to COU in Nawire Agge zone date 25th May 2024.

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20

Awareness campaigns and mobilization on education services conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0

3

LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery.

LLG availed report on sensitization of communities on existing progress conducted on 13th to 17th May, 2024 in all parishes in paya.

Education topics covered;

1. Feeding of pupils in schools
2. fencing of school in paragang, Pambaya; Girl Education
3. Hygiene and sanitation
4. planting of trees

21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: If all schools (100%) - score 4 If 80 – 99% – score 2 If 60 to 79% score 1 Below 60% score 0	4	LLG monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY: Term 1 2024 All schools monitoring report dated 6/2/2024 compiled by SAS Wesana issues noted that require attention of the education committee 1. No staff quarters in pambaya, parangang, bariyanga 2. No fence in pambaya and parangang Term 2 2024 All schools monitored; report dated 11/6/2024 issues noted that require attention of the education committee 1. No enough desks for pupils 2. Understaffing in pambaya 3. No staff quarters 4. Inadequate classroom block Term 3 2023 LLG availed Q1 monitoring report conducted on 21/9/2023 issues noted that require attention of the education committee 1. No staff quarters in pambaya, Barinyaga, Nyasirenge
22	Existence and functionality of School Management Committees Maximum score is 3			LLG have functional school management committees not in all schools LLG availed SMC meeting minutes for a few schools operating in the LLG Parangang Primary School SMC meeting held on 31/07/2023 Issues noted in the minutes 1. The school SMC did not sit the whole Barinyanga Primary School SMC Meeting held on 26th June, 2023 1. Issues noted in the meeting minutes 2. Need to construct staff quarters 3. Avoid diversion of funds meant for development 4. Fencing to be put up 5. Contribute U.S\$20,000 to support

rent payment of teachers.

Meeting minutes held on 7/3/2023

Issues noted in the meeting minutes

1. Need to acquire a gate using development fees

Nyasirenge Primary School

1. Meeting minutes dated 5/07/2024
2. Issues noted in the minutes
3. Parents to buy school uniform
4. Trespassing on school compound by neighbours should be stopped
5. Annual book to be introduced

Evidence that the LLG have functional school management committees in all schools; score 3, 0 else score 0

pambaya Primary School

the SMC not functional as no meeting minutes were availed by the LLG

Paya Primary School

SMC Meeting minutes dated 28/2/2024

Actions pointed noted in the minutes

1. Watchman had changed a classroom into a lodge and need to take action
2. Need to startegize for first grade
3. Landscaping be prioritized
4. Fencing school should be prioritized

Meeting minutes dated 16/11/2023 of a joint SMC and PTCs also availed by the LLG

Actions points agreed upon include;

1. Need for shelves
2. Kicthen needs to be constructed
3. Blocks of demolished Structure needs to be collected for safety.
4. Greening projects

LLG did not avail SMC minutes for meetings held by all schools as a few were presented at time of assessment.

Assessment area: I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	3	LLG conducted awareness campaigns and mobilized communities for improved primary health care service delivery. Sensitization report on hygiene and sanitation conducted in paya central parish issues sensitized on Land encroachment Full pit latrine and need to empty pitlatrine at the trading centre conducted on 25/5/2024 Conducted community dialgue with VHTs and community members on 18/09/2023 by Asamo Maria : Enrolled Nurse. Sensitization of masses on malaria conducted on 21/September/2023 by Namwogo Agnes: Health In-Charge Held Community dialogue on family planning on aspects of manageent of side effects; types of family planning was discussed conducted on 8/2/2023 by Amolo Kwiza OHO Alalice and Opendi Baziino; Abbo Florence LLG availed evidence on VHT co-ordination meeting with Health facility conducted on 17/6/2024 at Paya Health centre III Action points developed for every parish.
24	The LLG monitored health service delivery at least twice during the previous FY Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	4	LLG monitored aspects of health service delivery during the previous FY. LLg availed monitoring report dated 18/4/2023 and 22/4/2024 on hygiene and Sanitation; Paya and Nyasirenge Primary Schools monitored. Noted issues in the report 1. Teacher share pit Latrine with Pupils. 2. Borehole is down Resolutions on issues raised. 1. There is need for more latrine stances LLG availed a monitoring report on WASH in the community and Trading Centres of Nyasirenge Parish dated 18th-20th, April, 2024 Noted findings on the report 1. 38 households visited in Nyasirenge South 2. 23 households visited in Maundo

25

Existence and functionality of Health Unit Management Committee

Maximum score is 3

Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0

LLG have functional Health unit Management Committee for all Health Facilities in the LLG

LLG availed HUMC Composition

1. Ochola Stantszlous: Chairperson
2. Nambozo Jennifer: Staff Representative
3. Owino Peter : Member
4. Ochwo Yerusa: Member/Representative of SAS

LLG availed HUMC meeting minutes

HUMC Minutes dated 15th September, 2023

Issues noted

1. Unnecessay referrals
2. Activities need without knowledge of HUMC members.
3. Late start of antenal Services
4. Incorporate fence
5. Land Boundary Issues

Actions taken in regard to issues raised.

1. Follow referrals pathways beofre initiating referrals
2. Always notify the HUMC beofre any activity is carried out at the facility.
3. VHTs to map all pregnant womenin thier catchments and actively refer them for timely ANC services
4. Ontop of land fence continue with chain link fencing.
5. Land boundary issues follow-up with CAO's office.

LLG also availed HUMC Meeting held on 11/6/2024.

Wayforwards noted from the minutes

Facility should hold staff meeting.

Staff should delegate when they are not able to attend to duty.

Assessment area: J. Water & Environment Services Management

26

Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets

Maximum score is 3

Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0

SAS submitted in writing requests to the DWO for consideration in the planning of the current FY

A letter dated 9th November, 2023 received at CAOs office and attention to the DWO;

The request entailed request for allocation of boreholes for Nyasirenge west and siguda village.

27	The LLG has monitored water and environment services delivery during the previous FY Maximum score is 3	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0	3 SAS monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, A report on monitoring of water sources conducted for Kangor A, PAsule A, Pasule B, Agege west, Paya A, Podwera, Kandi west, Biranga A, Paya west, Sikwala, Nyakadere, Nyawimbi A, Nyamwimbi C.
28	Existence and functionality of Water and Sanitation Committees Maximum score is 2		LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions); LLG availed Training of water user committees conducted on 19/6/2024 in paragang Parish by Nawongo Agnes Health Incharge; Topics covered include; Environmental sanitation; Roles of water user committees; operation and maintenance; prevention Maintenance; Challenges noted; 1. Borehole yield in low in paragang A and needs rehabilitation 2. The care takers do not have spanners for regular servicing 3. Hand pump mechanics are not always available to train water user committees on minor servicing 4. 10VHTs trained as seen in attendance. Nyakadere Zone E Nyawimbi parish Water user committee meeting held on 10 th /06/2024 Issues discussed. Congestion at the borehole. They want another borehole. The borehole gets spoilt every time Owori silver Onyango silver Ochwo Vincent Ofamba peter Harriet othieno Frances Obbo Paya Central

Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0	2	Water user committee meeting held on 17 th /6/2024 The borehole dried up in every dry season. The district should fund for another water source. Barasa Henry Hellen Awor Alowo Francis Owor Matenge Awor Tabinesi Nyasirenge South. Meeting held on 15 th /6/2024 attended by;- Oboth Charles Athieno Beza Owino Julius Achola Grace Ofwono peter Akello Jesica They discussed issues of water source cleanliness The care taker needs to give accurate bulky of water collected Nyasirenge East Borehole. Water user committee held on13th/7/2023 Demanded to know what was going to be done with the money collected, accountability was discussed. Okongo Nyapendi Rose Mary Onyango Vincent Okello Alex Opendi Apili Awor Rose Isaac Okongo Nyasirenge Central meeting held on 9 th /05/2024.
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The borehole needs a spare part which is

worth 200,000 which the community
can't
manage.

The committee agreed to forward the
issue to

the district,

Juliet Nyapendi

Justine Awor

Olweny John

Anyango Rose

Oketch Joseph

Mary Ochieng.

Maundo East

Water user committee held on 5 th
/6/2024

Discussed the issue of Accountability and
transparency on the user fee collected

They agreed to pay 1000 each

Nyawere Florence

Okoth yona

Awor Immaculate

Adongo Lilliann

Akoth Edisa

Othieno Victor

Onyango Stephen

Nyasyrenge East

water user committee meeting held on
4 th /01/2024 members agreed to pay
1000 for

borehole maintenance

Awor Jane

Olowo Bendicto

Juliet Owere

Othieno Alex

Winy Oketch

Dolosira Opendi

Owor Alex

29

Functionality of investments in water and sanitation facilities

Maximum score is 2

Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0

2

SAS availed an updated lists on all its water and sanitation facilities (public latrines) and functionality status.

An updated list received with CAOs stamp dated 12/Jun/2024.

The updated status of water and sanitation in paya, agge, paya central, nyawimbi, nyasirenge, paragang, barinyanga, padula; parishes. compiled by Wesana Besweri; SAS paya Sub County.

Assessment area: L. Production Services Management

34

Up to date data on agriculture and irrigation collected, analyzed and reported

Maximum score is 2

If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.

2

LLG extension staff collected, analyzed and reported data on agriculture as they availed production statistical reports on boreholes, protected springs, lemons, pineapple, jackfruit, coffee, guaras, pineapple, water melon, cabbages, collards, garlic beef cattle, cross breeds, indigenous cattle, local chicken, turkey; oxen.

Reports evidently submitted to DPO on 20/6/2024 prepared by Owino Zakayo.

35

Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings

Maximum score is 2

If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0

2

LLG carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits,

LLG extension workers availed sensitization reports dated 25/01/2024 of cattle traders in paya subcounty on user roles and responsibilities and evidently submitted to DPO office on 12/8/2024.

LLG also availed sensitization report on PDM SACCo and enterprise group leaders on guidelines for implementing PDM dated 6/3/2024.

The LLG has carried out monitoring activities on production activities for crops, animals and fisheries

Maximum score is 2

If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0

2

LLG extension staff availed follow up visit to farmers conducted on; 5th;23rd;12th;11th;21st;28th;/April/2024; of 25 livestock farmers with31 goats and 5 cattles, 27 pigs; treated against various diseases.

Submitted to DPO office on 12 August, 2024.

Report on farm visits for cassava, coffee and banana farmers conducted on 05/3/2024 to 20th /03/2024 dated 30th may 2024 by Owino Zakayo Assistant Agricultural Officer, the report was submitted to DPO office on 30th may 2024.

9 farmers were monitored

Major challenges noted;

crop pests and diseases.

37	Farmer trainings through training farmer field schools and demonstrations organized and carried out		LLG extension staffs availed trainings of farmers report on foot and mouth diseases; Animal welfare; pig management; submitted to DPO office on 12, August, 2024.
	Maximum score is 2		Training of PDM SACCOs on enterprise selection submitted to DPO office on 12/8/2024.
			Farmers training report conducted in 10 parishes(Agge, nyasirenge, padula,paragang, paya,barinyanga, nyawimbi
			on 19th /06/2024 to 26th /06/2024.
			203 farmers (106 f, 97 males) participated in the training.
			Topics covered
			Agronomic practices
			group dynamics
			sustainable crop production and management.
			the report was submitted to DPOs office on 27th June 2024
			Training on soil and water conservation conducted on 8th ,11th 18th ,24th , 25th April 2024
			147 farmers were trained. The report was submitted to DPOs office on 30th May 2024.
			Farmers training on planting , weeding, Mulching, pesticides techniques conducted on17,181922,24,25,30January 2024 and 2nd Feb 2024. submitted to DPOs office on 24th /4/2024.
	If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.	2	
38	The LLG has provided hands-on extension support to farmers and farmer organizations / groups		LLG extension staffs availed farmer field visits report conducted on 26/6/2024; 13/6/2024 of 12 farmers visited; the report submitted to DPOs office on 12/8/2024.
	Maximum score is 2		Field demonstration conducted in Bodaka north and pasule B by Akello moureen and Akongo Topista. Report submitted to DPOs Office on 30th May/2024.
			Field report conducted to 9 farmers and assessment of agronomic practices were conducted for maize fields.by Owino Zakayo on 10th February 2024.
	If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0	2	